**Coláiste Pobail Acla**

**Agreed Report: Board of Management Meeting**

**5:30p.m. 15th September 2015**

***In Attendance:*** A. Gallagher, C. Geraghty, S. Munnelly, P. Kilbane, L. McNulty,

P. Cafferkey, M. Sweeney, A. Lally, A. McGlynn, J. O Keefe, S. Farrell (invitation)

***Minutes from last meeting:***

There were no matters arising

***Correspondence:***

* A letter was received regarding an unsuccessful application to the TY programme
* A letter was received from a parent raising concerns regarding the weight of school bags.

***Principals Report:***

* The Principal informed the Board of current staff issues; retirements, new appointments and change in roles. SNA allocation currently remains the same. Mr Egan has returned to the classroom and the HSCL position is vacated and it is not currently filled. The Principal acknowledged the sterling work conducted by Mr Egan in the course of his duties as HSCL, he was very successful in this role and assisted greatly with all school partners.
* The leaving certificate results were more than satisfactory. The results reflect the efforts invested by the students. The Board were furnished with a comprehensive analysis of results.
* There is still no clarity with regard to the DEIS status of CPA.
* 47 students have enrolled in 1st year. Many students have additional needs. There is a huge range of learning abilities in the year – from the exceptionally gifted to the most challenged. The timetable has been carefully amended and considered in an effort to afford as much learning support as possible but this will not always be feasible going forward in future years.
* There are three transfers from other schools. There is one transfer away from the school.
* Transition Year was fully subscribed. Access to the TY program is proving an area of conflict as it becomes more established. This is testimony to the quality of programme offered. None the less - it has its limits. Due to many impacting factors a class size of 23/24 is more suitable. The quality of the programme is at risk of being compromised if a larger class existed. But at the end of the day the school simply does not have the resources to accommodate further splits on the timetable. CPA has developed a thorough application process.
* Timetable – amendments to subject combinations have occurred this year at first year level to address subject issues at senior level. It is the Principal’s opinion that the school has listened to the students and as far as is possible met the needs that suit the majority of students – it is not possible to have 100% satisfaction.
* Issue with a recent excursion to Coláiste Acla – only 20 of 40 students attended an organised team building day.
* HSCL is still not appointed.
* Several staff engaged in CPD currently.
* High level of accidents currently happening on astro-turf surface.
* Staff have engaged in a high level of subject department planning, much discussion around the feedback from incidental inspection. A third area of focus for this 3rd year of SSE cycle has been amended as a response to recommendations. Departments have each identified ways in implementing good practises of AfL in classrooms.

***Staff Report:***

* The staff wish the new CE Shaun Purcell every success in his new role and also send every good wish to the former CE Joe MacDonncha for a healthy and happy retirement.
* The staff extend congratulations and best wishes to T. McNamara and B. O Brien upon their retirements.
* The staff welcome the newly recruited teachers to CPA and are very pleased that this process was completed during the summer months in advance of the school opening.
* Staff feel that the new guidelines around mobile phone usage are working well and note parents and students cooperation with them.

***Parent Report:***

The Parents did not have any content to report at this early time of the year.

***Child Protection:***

Not applicable at this time

***Anti-Bullying:***

Not applicable at this time

***Finance:***

There is a greater effort to communicate with parents who are not compliant in servicing the school book levy in a prompt manner. The Board asked to be kept informed of progress with this issues as the year progresses.

***Policy Development:***

It is envisaged that focus will be placed on policies in the areas of

* Mobile Phone and Electronic Devices
* General Admissions
* TY Admission
* Code of Behaviour

***AOB***

* The Board were informed that Posts of Responsibilities have been reviewed.
* A proposal to delegate authority to the school management to issue suspension where necessary for 5 days was approved.
* The Board were furnished with an overview of results analysis for Leaving Certificate Results 2015.

The meeting concluded at 6:45p.m.

Signed:

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| Chairperson |  | Date |
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| Secretary |  | Date |